

Data Researcher

At Tearfund, you join a group of believers who are focused on facing the challenges of poverty and injustice through God's love. We believe that God's people are a hub of change and that the local church is the best way to transform lives, restore relationships, and help people be lifted out of poverty. When spiritual renewal is combined with training that empowers, true transformation occurs. When disasters strike, we respond quickly. We won't stop until poverty stops.

Is this role for you?

- Are you passionate about using your skills to help people become free from poverty, live transformed lives, and reach their God-given potential?
- Do you believe that God is working powerfully in the world through the local church?
- Do you see your work as ministry, and are you passionate about using your skills to the best of your abilities as an act of worship?
- Does the prospect of using technology to help build God's kingdom excite you?
- Do you love research and are interested in learning new ways to reach people and churches?
- Are you passionate about being part of reconciliation with the First Peoples of this land?

If so, we encourage you to apply.

Position Profile

Position	Data Researcher (Contract)
Reports to:	Fundraising Operations Manager
Location	Hybrid position with weekly work in Markham, Ontario office
Position Type	Full-time contract (35hrs)
Compensation:	\$18/hour
Dates:	May 1, 2023 – August 18, 2023

Role Description

As a Data Researcher, you will play an essential role in a growing, dynamic international non-profit and will be expected to give it your all, take the initiative, and take Tearfund to new heights.

You will work directly with the Fundraising Operations Manager to strategically grow Tearfund Canada's donor base using web-based tools and personal investigation. Alongside other staff in the organization, you will balance analytical insights with creativity to produce excellent results.

As part of the internship, you will refine your skills and have a defined set of goals which will regularly be evaluated. You will have weekly meetings with your supervisor to learn where you can improve your expertise and be well-positioned to meet future career goals.

Overview of Activities

The Data Researcher is responsible for reviewing and analyzing existing data on Tearfund's donor database (Raiser's Edge) and comparing that with information from interviews and publicly available information on Canadian Churches. They are responsible for ensuring that data is easily accessible to internal and external users. The Data Researcher will work closely with key outward-facing members of the staff and leadership team. They will provide and present their findings to internal or external teams.

We are looking to hire a dependable researcher to work on various company projects. The researcher's duties include aligning methodologies with research goals, using multiple tools to acquire information and interpret data,

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writing reports and presenting findings and schedules to management and other stakeholders, and identifying trends and patterns. You should be able to deliver presentations and communicate effectively at all levels.

Data Analyst skills, qualifications, and responsibilities

A successful Data Analyst candidate will have various prerequisite skills and qualifications required for the duties of this job, including:

- Working in data management
- Experience in working with CRM software (Raisers Edge preferable)
- Experience working with MS Office, Microsoft Access, and Excel
- Interpreting research specifications and developing a work plan that satisfies requirements.
- Conducting desktop research and using books, journal articles, newspaper sources, questionnaires, surveys, polls, and interviews to gather data.
- Analyzing and interpreting patterns and trends.
- Maintaining and protecting electronic databases.
- Anticipating research issues and promptly resolving them.
- Following a strict code of ethics and always protecting any confidential information.
- Writing proposals and delivering presentations when required.
- Ability to work independently and able to work on teams cross-functionally
- Ability to organize, prioritize and follow through with essential projects
- Strong analytical skills with the ability to collect, organize and analyze significant amounts of information
- Coordination with other members of the Tearfund team

Qualifications

- Fully aligned with the vision, mission, and values of Tearfund Canada
- Completed (or working towards) a degree/diploma in data management, marketing, digital marketing, business, or similar
- A team player, but also able to work independently without supervision
- Works well under pressure and on tight deadlines

Application

To apply, email a cover letter and resume to hr@tearfund.ca. Your cover letter should include a description of the following:

1. Why you're the right fit for this position
2. Your related education and experience
3. How would you integrate faith with this role

Applications will be accepted until April 5, 2023.

Qualified candidates must demonstrate a commitment to the core values and Christian mission of Tearfund Canada.

Tearfund Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for applying, however, will only reply to those selected for interviews.

To learn more about Tearfund Canada, visit Tearfund.ca

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*****IMPORTANT - PLEASE READ*****

This is a Canada Summer Jobs position, and therefore, the candidate must:

- be between 15 and 30 years of age at the start of the employment*
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment**; and, have a valid Canadian Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations
- *The youth must be 15 years of age at the beginning of the employment period. The youth may be more than 30 years of age at the end of the employment period as long as the youth was 30 at the beginning of the employment period.

**International students are not eligible participants. International students include anyone who is

- temporarily in Canada for studies and who is not a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada. Youth awaiting a refugee status ruling and those holding a temporary visitor visa, youth visa or work visa are ineligible. As the objective of the Canada Summer Jobs program is to support youth entering the Canadian labour market, the temporary nature of an international student's time in Canada does not allow for a long-term connection to the labour market.

Please note that “as in 2019, funded employers are no longer restricted to hiring students: all youth aged 15 to 30 years may be eligible participants.”

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